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# PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

[www.petermortonjijitsu.org.au](http://www.petermortonjijitsu.org.au)

Peter Morton Academy of Judo Jujitsu Karate

## Minutes Annual General Meeting Friday, 30 September 2005

### Attendees

Don Burow	Katherine Dubbelaar	Simon MacNab	Sean Noble	Mark Tomasich
Brian Clark	Colin Essery	Alan Maconachie	Peggy O'Malley	Gerard Vavasour
Petra Clark	Mark Humphris	Peter Morton	David Rowley	
Graham Darby	Gary Keys	Amanda Noble	Edward Scharrer	

### Apologies

Rod Patrick	Craig Swingler	Mark Warwick
Dave Pointing	David Tuckfield	Peter Wilson

### Meeting opened at 18:10

- D Rowley read the minutes from the Annual General Meeting of 1 October 2004.
- A Maconachie nominated that the minutes were true and correct.
- G Keys seconded that the minutes were true and correct.

### This meeting - new business

Item no.	Item discussed	Action by	Finalisation date
1	<b>Financial statement</b> Financial statement tabled by Alan Maconachie – details Appendix A	Report	NA
2	<b>Development fund</b> Question – Simon MacNab <i>Does the club have a development fund?</i> Response – David Rowley <i>At present there is no such provision.</i>	Question	NA
3	<b>Administrative positions</b> Positions voted on and elected unopposed <ul style="list-style-type: none"> <li>• National Secretary – Peter Wilson.</li> <li>• National Treasurer – Alan Maconachie.</li> </ul>	Elections	30 September 2006
4	<b>Shodans and new branches</b> Question – Simon MacNab <i>Have the Shodans that have graded in the last few years expressed intent in opening a branch?</i> Response – David Rowley and Edward Scharrer <i>A dan belt is encouraged to open a branch but it is not a requirement that they do so.</i> Response – Petra Clark <i>New black belts usually return to their home branch to consolidate support for and to grow those branches.</i>	Question	NA
5	<b>Leave of absence</b> Colin Essery officially informed the academy of his leave of absence as he and his family are moving to Washington USA for a three year diplomatic posting.	Information	November 2008

6	<p><b>Web site</b> Report tabled by Alan Maconachie – details Appendix B Members are asked to keep their email and contact details up-to-date and to use the forms available in the log in section of the web site.</p>	Report	NA
7	<p><b>PMAJJK Annual National Seminar 2006</b> 2006 seminar to be hosted by the Queanbeyan, New South Wales, branch. Question – from the floor <i>What will be the best days to run the Annual National Seminar: Saturday, Sunday and Monday or as current Friday, Saturday and Sunday and would it be better to change the time of year that it is held?</i> Response – meeting attendees <i>Simon MacNab will draft and send a questionnaire about the preferred time of the year and the preferred days for the Annual National Seminar to all branches for member opinion.</i></p>	Question  Simon MacNab	ASAP
8	<p><b>Leonie Corey Trophy</b> Four nominations have been received this year. The winner will be announced at the Saturday night dinner.</p>	Information	NA
9	<p><b>Change of chief instructor</b> Tanya Ellis has resigned from the position of Chief Instructor of the Walkerville, South Australia, branch. Tanya still retains the positions of Promotions Officer and assistant to the Founder, Peter Morton. David Clayton has been nominated for and accepted by the academy to the position of Chief Instructor of the Walkerville branch.</p>	Information	Ongoing

**Meeting closed at 19:15**



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## Appendix A Profit & Loss Statement 01/07/2004 through 30/06/2005

<b>Income</b>	
Membership fees	\$7,793.20
Insurance fees	\$3,458.91
Bank interest	\$25.97
Donations	\$72.20
Grading fees	
ACT senior gradings	\$345.00
Black belt gradings	\$400.00
Badges	\$400.00
Functions	\$1,900.00
<b>Total Income</b>	<b>\$14,395.28</b>
<b>Expenses</b>	
Advertising	\$1,750.50
Badges	\$450.00
Bank fees & charges	\$2.75
Belts	\$98.00
Certificates	\$280.00
Executive expenses	\$297.00
Functions	\$1,913.00
Gifts & trophies	\$30.00
Insurance	\$3,447.02
Memberships/affiliations	\$1,549.14
Sundries	\$132.00
<b>Total Expenses</b>	<b>\$9,949.41</b>
Net Profit/(Loss)	\$4,445.87

As at 30 June 2005 the Peter Morton Academy of Self-Defence Incorporated has no assets or liabilities.

# Appendix B

## PMAJJK web site report 2004–2005

### *Recent revamp*

The web site has recently been revamped so that it complies with appropriate web standards. This also makes it quicker to download. We've moved some information that people appear to have been missing initially and emailing us about instead. Hopefully, it will cut down on the amount of enquiries we get for information that is already on the web site.

### *Web host*

Our web hosting provider has changed their name again. They were called Ozhosting but, being part of Destra Corporation, they have now taken on that name. There have been a few minor hiccups but nothing that anyone should have noticed.

### *Statistics*

Destra recently changed their statistical reporting package so we really only have figure for the last 2 full months (July & August). For the last 2 months, the web site has been averaging:

- About 42 distinct visitors per day. About 1300 visitors per month.
- About 345 hits per day. About 10500 hits per month. (One 'visitor' has many 'hits' when they are accessing the site. A hit is counted whenever a specific page, document, graphic, etc is accessed.)
- The top three visitor locations are: USA (570/mth), Australia (530/mth), UK (57/mth). The high USA figure may reflect visits by search engines.
- The top 5 pages visited:
  1. Home page
  2. Branches
  3. Class information
  4. Judogi standards
  5. History of the academy
- The top 5 referrers (where people come from before hitting our site):
  1. Google Australia
  2. Google (USA)
  3. Google UK
  4. Web.ask.com
  5. Search ninemsn
- The top 5 search words (used in a search engine and finding our site):
  1. jujitsu
  2. judo
  3. Morton
  4. Peter
  5. karate

## **Email lists**

We set up some email lists through Yahoo last year.

They are supposed to make it easier to send messages to specific categories of members so that the sender doesn't need to 'know' everyone's current email address and no one is missed when general messages are sent out.

It's been noted that not everyone uses these lists when they should and often people get missed when the sender uses their own, possibly out-of-date, list of email addresses. Do we want these lists maintained or would people prefer to maintain their own lists?

If we want to keep these lists going, they need to be used regularly.

There are currently 2 national email lists and 2 regional email lists:

### ***National lists***

- A national 'all chief instructors' list
- A national 'all active black belts/purple belts' list

### ***Regional lists***

- A south-east region 'all chief instructors' list (ACT, Radcliffe, Queanbeyan, Batemans Bay)
- A south-east region 'all active black belts/purple belts' list (ACT, Radcliffe, Queanbeyan, Batemans Bay)