



Email: [info@petermortonjudo.org.au](mailto:info@petermortonjudo.org.au)

# PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

[www.petermortonjudo.org.au](http://www.petermortonjudo.org.au)

彼得門  
柔術  
自修館  
柔術

## Annual General Meeting Minutes - Friday 29 September 2006

### Attendees

Petra Clark	Simon MacNab	Dave Pointing	Craig Swingler	Peter Wilson
Michael Cowey	Alan Maconachie	David Rowley	Scott Teys	Danielle Woods
Graham Darby	Sean Noble	Ian Scamp	Mark Tomasich	
Mark Humphris	Cameron Owers	Edward Scharrer	David Tuckfield	
Gary Keys	Rod Patrick	Julie Streeter	Gerard Vavasour	

### Meeting opened at 20:00

- P Wilson read the minutes from the Annual General Meeting of 30 September 2005.
- G Keys nominated that the minutes were true and correct.
- G Darby seconded that the minutes were true and correct.

Item no.	Item and action agreed	By whom	By when
1	<p><b>Action Items from previous meeting</b>            Question – Simon MacNab:  <i>Could action items be distributed just prior to the next Annual General Meeting?</i>            Response – from the floor  <i>All in agreement that the minutes, including action items, will be distributed prior to next meeting.</i></p>	National Secretary	Prior to next Annual National Seminar
2	<p><b>Seminar Questionnaire</b>            Question – From the floor:  <i>Prior to the next Annual National Seminar, should a questionnaire be developed as to when in the year the Annual National Seminar will be held?</i>            Response - E Scharrer:  <i>Suggested that the seminar could be held on a different weekend taking into account school holidays and public holidays.</i>            Response - D Rowley:  <i>Suggested that if the seminar was to be held at a different time of the year then it should attract a lot more students other than black belts.</i>            M Tomasich to provide a previously drafted questionnaire to J Streeter.            J Streeter to draft a questionnaire for distribution to Chief Instructors.            Chief Instructors to coordinate responses from their branch.            Responses due back from Chief Instructors by mid Nov 06.</p>	M Tomasich J Streeter Chief Instructors	ASAP 31 Oct 06 Mid Nov 06

3	<p><b>Call to host 2007 Annual National Seminar</b>  Response – Mark Tomasich:  <i>Queensland will be happy to host in 2008 but will need definite numbers by December 2007.</i>  Response – Craig Swingler:  <i>Suggested each area organise some fundraising activities to reduce costs for chief instructors bringing other students. Chief instructors could then possibly attend the seminar cost neutral.</i>  St Edmunds branch hosting 2007.  Nambour branch hosting 2008.</p>	E Scharrer S Teys	Prior to next National Seminar
4	<p><b>Leonie Corey Trophy</b>  Reminder that any nominations for the Leonie Corey Trophy must be in by Saturday afternoon. Winner will be announced at the Saturday night dinner.</p>	Information	Ongoing
5	<p><b>Academy Insurance</b>  Peter Wilson advised that insurance cover has not been paid because some branch student numbers have not been submitted to the Registrar to date (Erindale and Evatt). Insurance Cost is \$7058 for \$20m public liability. Erindale representative advised that there is only one student.</p>	Evatt branch	End of week
6	<p><b>Risk management policy (Attachment A)</b>  E Scharrer requested acceptance of the idea of implementing a risk management policy and acceptance of the documentation presented to the meeting.  Response – Peter Wilson:  <i>Raised accreditation requirements for instructors such as coaching accreditation, first aid certificate, etc.</i>  Response - Mark Tomasich:  <i>Suggested that a future date be set to allow instructors to become fully accredited.</i>  Response – From the floor:  <i>Coaching accreditation - sport specific coaching will be acknowledged as fulfilling the coaching accreditation qualification requirements of Academy instructors. A twelve-month period was motioned to allow instructors to update and become fully accredited.</i>  P Wilson and D Rowley are to approach the Australian Institute of Sport for further information on an accreditation course.  S MacNab motioned acceptance of the risk management policy with changes.  E Scharrer seconded the motion.  All members present were in favour.</p>	P Wilson D Rowley  All Instructors	ASAP  Prior to next Annual National Seminar
7	<p><b>Take A.E.i.M (Attachment B)</b>  E Scharrer introduced the "Take A.E.i.M" documentation to members.  Current Academy logo to be used on certificates.  E Scharrer to design a certificate.  P Wilson motioned acceptance.  Petra Clark seconded motion.  All members present were in favour.</p>	E Scharrer	ASAP
8	<p><b>Annual General Meeting</b>  Question - Craig Swingler:  <i>Can notice and the agenda of the next AGM be circulated prior to next AGM?</i>  C Swingler motioned that notice of the next AGM be circulated.  J Streeter seconded the motion.  All members present were in favour.</p>	National Secretary	Prior to next Annual National Seminar

9	<b>Elections</b> Positions voted on and elected unopposed: <ul style="list-style-type: none"> <li>• National Secretary – Peter Wilson</li> <li>• National Treasurer – Alan Maconachie</li> </ul>	Information	Ongoing
10	<b>Financial report (Attachment C)</b> Report presented.	Information	N/A

**Meeting closed at 21:40**