



**PETER MORTON ACADEMY
OF
JUDO JUJITSU KARATE**

モーター
トーン流
自修館柔術

**SOUTH COAST REGION
BLACK BELT MEETING
9 November 2002**

Starting Time: 7.50pm

Present: D. Rowley, E. Scharrer, P. Wilson, C. Owers, D. Burgermiester, J. Kueter, A. Maconachie, G. Darby, N. Foote, E. Darby.

Apologies: M. Cowey, D. Dalla Costa, C. Essery, D. Tuckfield.

1. Minutes of last meeting read and passed (C. Owers 2nd E. Scharrer)
2. D. Rowley made mention of an article he read recently which made mention of the NRMA and various other insurance agencies combining to help out sporting organizations. This may be worth looking into in the future.
3. E. Darby spoke about advertising in the yellow pages, by running a small ad at a minimal cost for each branch.
(Action Item: Emma is to arrange an ad for inclusion in the yellow pages for 2003).
4. E. Darby also spoke about running a display at the 2003 Canberra Show to be held on the 28, 29 and 30 Feb, as part of the new sporting section. It was agreed that at a cost of \$400 the Academy would participate. G. Darby offered to contribute \$200 to this event. Emma was going to investigate further details and will contact representatives of each branch.
5. E. Scharrer presented a flyer which Mark Tomasich put together as information for new starters.
(Action Item: N. Foote and A. Machonachie are going to reproduce the brochure to suit other branches)
6. G. Darby spoke about reintroducing the VIP program, to recognise volunteers through out the Academy.
(Action Item: G. Darby will bring some information to the next meeting).
7. E. Scharrer mentioned holding a debrief for those grading to black at the end of November, with the intention to get them involved in the running of the Academy.

8. P. Wilson once again raised concerns that there is no proper procedure in place for nominating brown belts and selecting them to participate in the black belt course. He put to the meeting that:

a) Nomination Kit

There should be a nomination kit, which the branch CI is to complete when nominating a student to be on the black belt course.

This will include the presentation of:

- An original copy of a medical certificate from a Government Medical Officer stating that they are fit and able to participate in an intensive training course,
- An original copy of a police check
- Passport size photo of the student and
- A copy of their brown belt grading certificate

(Note: photocopies will not be accepted for medical certificate and police check)

Once complete this form is to be sent to the secretary who will present it before the committee for consideration. Should the student be accepted they will be notified and required to read and sign the “Expectations of Trainee form” and send the original to the secretary. This form details the rules and expectations of a student doing a black belt course.

Upon the secretary receiving this form the student will be registered with the Academy as a trainee black belt.

b) Attendance Form – A training attendance form is to be used for all trainee black belts whilst participating in the Black belt Course. The Chief Black Belt instructor is to sign the attendance form each session for each trainee. A month before the black belt grading, all attendance forms are to be submitted to the secretary for checking. Should a student's attendance not be satisfactory they will be unable to grade.

After considerable discussion, it was agreed by all attendees that the above nomination kit and attendance form are to be developed and put in place before another black belt class starts.

(Action Item: E. Scharrer to develop a nomination and attendance form, and update the Expectations of Trainee form to make mention of attending regular club nights, attending to watch when sick and include the specific Level 1 coaching course to be completed).

9. It was agreed that the current rule “a trainee must hold a senior brown belt for a minimum of 12 months before being eligible to be nominated as a black belt trainee” is to be ENFORCED.

Meeting Closed 10pm