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PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

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Canberra & South Coast Region Black Belt Forum 27 February 2004

Attendees

Frog Morton
Peter Wilson
Mick Cowey
Alan Maconachie

David Rowley
Jeroen Kueter
Eddie Scharrer
Danielle Woods

Cameron Owers
Julie Streeter
Colin Essery
Scott Teys

LAST MINUTES

- 2005 Senior Seminar is expected to be held at Sawtell not Salt Ash as previously recorded. C Owers nominated minutes were true and correct and seconded by D Rowley.

BUSINESS ARISING FROM LAST MINUTES

Item No.	Item and Action Agreed	By Whom	By When
1	M Cowey advised that there were some issues concerning the forms for the Senior grading. He suggested that the forms should be completed 1 week prior to the grading night. A Maconachie advised that the form development was rushed and he has now set-up an email procedure.		
2	J Kueter advised that due to the size of the Queanbeyan branch he needs to limit the number of spectators at the grading in March. Cl's to advise Seniors grading	All Cls	Prior to next grading (29 Mar 04)
3	P Wilson suggested that the club should have a grading officer to facilitate the grading nights. Grading officer is to: a) Coordinate the grading list (1 week cut-off), b) Send out reminder notices c) Provide details to CI of branch hosting the grading and confirm names on the night d) Record grading belt and result and provide to Frog for creation of certificates e) Has authority to "police" the 1 week cut-off date and reject submissions. Frog nominated C Owers and was seconded by E Scharrer.	C Owers	Immediately
4	All Blue belts grading to brown will be raised at each Black Belt meeting to ensure that they are not all grading on the same night.	All Cls	Prior to 21 Jun 04
5	E Scharrer questioned the need for the Evatt roster. E Scharrer to check with Evatt CI to see if the roster is still needed and draft roster.	E Scharrer	ASAP

6	Don Burow has left Sydney and the Branch has now closed. He has returned to Brisbane and is planning to open a branch in Brisbane.		
7	The knife entrapment course was held on 31 January 2004 and E Scharrer thanked everyone for attending. He also asked for everyone to remember that Sensei Brett Gross is keen to provide another course. E Scharrer requested suggestions from attendees.	All Attendees	Friday 25 Jun 04
8	E Scharrer suggested that the junior black belt title should be "Youth Leader". The course and grading would remain the same and the belt would change to white with black strip in the centre. E Scharrer still to produce documentation and forward to CIs for comment.	E Scharrer	Friday 25 Jun 04
9	Ed Scharrer advised that J Streeter has agreed to undertake the initial draft of the self defence documentation. E Scharrer to try and acquire an electronic copy of the booklet produced by Sunshine Coast Branch.	E Scharrer J Streeter	ASAP Friday 25 Jun 04
10	Frog questioned when the executive would meet again. E Scharrer advised that the next meeting is scheduled for the Seminar at Bateman's Bay.		
11	P Wilson reminded E Scharrer that he needed to have the black belt eligibility list to the CIs for the next black belt course. No Black belt course will be held this year. It is expected that there will be one starting in June 2005 with approximately 8 brown belts eligible.	E Scharrer	Friday 25 Jun 04
12	P Wilson advised that the new Yellow Pages advertisement has been added with Branch names and phone numbers.		
13	P Wilson phoned the Insurance company about the details of the cover our Club paid for and the insurance providers advised that "if someone is injured, we should ring them and they will provide the paperwork". This was not well received and P Wilson is to follow-up conversation with formal correspondence.	P Wilson	Friday 25 Jun 04

GENERAL BUSINESS

Item No.	Item and Action Agreed	By Whom	By When
14	A Maconachie advised about the setting up of a group list for email. We can only have one list with the current ISP, any additional list will cost extra. Gail is looking at all the options for setting this up. Currently there are black belts on the list but only those who have provided an alternative email address. D Woods name has been removed for personal reasons.	A Maconachie	Friday 25 Jun 04
15	A Maconachie advised that he has a password for all CIs to access the site and will provide them tonight. Discussion occurred concerning the password error for the site. This has been resolved.	A Maconachie	Friday 27 Feb 04
17	Discussion about a black belt card being given when successfully graded. No Progress on this item. E Scharrer suggested a business card. C Owers suggested the credentials should be checked with E Scharrer, D Rowley or Frog if there are any concerns.		

18	P Wilson reminded everyone that they should be preparing for provision of membership fees around Aug/Sept	All CIs	Aug/Sep 2004
19	D Rowley questioned the first aid credentials of the black belts present. D Rowley will be arranging a first aid course for any interest parties. E Scharrer to provide D Rowley with the contact number. All students will be offered the course.	E Scharrer R Rowley	ASAP Friday 25 Jun 04
21	Frog raised his concerns that the Sydney branch may continue under the Brown Belt that was attending the Branch. Executive needs to be aware of this.		
22	A Maconachie is coordinating the development of a form for creating a branch under the Club. Form to be signed off at the next executive meeting but will be circulated to CIs prior to the meeting.	A Maconachie	Friday 25 Jun 04
23	D Rowley raised M Tomasich's concerns over the membership fees per family. E Scharrer read out the letter from Nambour Branch. Black Belts agreed that it was inappropriate for them to make a decision and should be considered at the next executive meeting.	Executive	2004 Seminar
24	P Wilson reminded everyone about the Junior Seminar on 20 March 2004 and requested that all Black Belts could take a Session (1/2 Hour). Details of session are to be e-mailed to P Wilson or C Owers.	All CIs	Prior to 20 Mar 04
25	C Owers resigned his position as Treasurer. C Owers nominated A Maconachie and was seconded by D Rowley.	A Maconachie	Immediately

- Dates to Remember

Details	Location	Date
Black Belt Meetings	Wilson House	Friday 25 June 2004
	Wilson House	Friday 3 November 2004

Gradings	Queanbeyan	Monday 29 March 2004
	Hughes	????? Week Comm 21 June 2004
	Kaleen	Thursday 16 September 2004
	Isabella	Wednesday 8 December 2004

Junior Seminar	Kaleen	Saturday 20 March 2004
	Batemans Bay	Saturday 7 August 2004