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# PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

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## Canberra & South Coast Region Black Belt Forum Minutes Friday, 5 November 2004

**Attendees**

Alan Maconachie	Cameron Owers	Ed Scharrer	Peter Wilson
Mick Cowey	Peter Morton	Julie Streeter	
Colin Essery	Peggy O'Malley	Scott Teys	

**Apologies**

David DellaCosta	Simon McNab	Naomi Scamp	Danielle Woods
Gary Keys	Ben Innes	Dave Tuckfield	

**Meeting opened at 19:40**

### PREVIOUS MEETING

#### Agenda item 1

- P. Wilson read the minutes from the Annual General Meeting of 1 October 2004 held at Batemans Bay.
- D. Rowley nominated that the minutes were true and correct.
- C. Owers seconded that the minutes were true and correct.
- P. Wilson read the minutes from the Canberra & South Coast Region Black Belt Forum of 25 June 2004.
- C. Owers nominated that the minutes were true and correct.
- D. Ramsden seconded that the minutes were true and correct.
- Items (2), (6), (7), (8), (9), (15), (16), (19), (21), (22), (23), (25) and (28) from the Canberra & South Coast Region Black Belt Forum minutes of 25 June 2004 were removed as they were information only.
- Items (1), (4), (5), (10), (12), (13), (14), (18), (24) and (26) from the Canberra & South Coast Region Black Belt Forum minutes of 25 June 2004 were removed as they were completed.

Item No.	Item and Action Agreed	By Whom	By When
1	<b>Previous minutes - item 3</b> - E. Scharrer advised that there was no progress on communications with Sensei Brett Gross who conducted a knife entrapment course in February this year.	E. Scharrer	ASAP
2	<b>Previous minutes - item 11</b> - E. Scharrer still to finalise documentation for the Youth Leader (Sienen Shidojin) course and forward it to Chief Instructors for comment.	E. Scharrer	ASAP
3	<b>Previous minutes - item 17</b> – D. Rowley advised that minutes from any meeting of the Peter Morton Academy of Judo Jujitsu Karate should be emailed to A. Maconachie for inclusion on the academy website. Minutes of meetings that have not been forwarded will be chased up.	A. Maconachie	ASAP
4	<b>Previous minutes - item 20</b> - E. Scharrer to develop guidelines for grading senior students with restricted movement – for example the inability to do breakfalls to completion.	E. Scharrer	ASAP

## THIS MEETING

### Agenda items 2 - 8

Item No.	Item and Action Agreed	By Whom	By When
5	<b>Agenda item 2</b> <i>Previous minutes - item 27</i> - The Board of Directors has deferred the black judogi pants decision until 19 November 2004.	D. Rowley	19 Nov 2004
6	<b>Agenda item 3</b> <b>Events Calendar</b>  <b>2004</b> <b>National Black Belt Grading</b> <ul style="list-style-type: none"> <li>• Saturday 27 November – Radcliffe NSW</li> </ul> <b>Christmas Dinner</b> <ul style="list-style-type: none"> <li>• Saturday 11 December – Batemans Bay NSW</li> </ul> <b>2005</b> <b>Canberra &amp; South Coast Region Black Belt Forums</b> <ul style="list-style-type: none"> <li>• Friday 04 February - Kaleen</li> <li>• Friday 17 June - Kaleen</li> <li>• Friday 04 November - Kaleen</li> </ul> <b>ACT Junior Seminar</b> <ul style="list-style-type: none"> <li>• Saturday 05 March - Kaleen</li> </ul> <b>ACT Senior Gradings</b> <ul style="list-style-type: none"> <li>• Wednesday 30 March - Radcliffe</li> <li>• Thursday 23 June - Kaleen</li> <li>• Monday 12 September - Queanbeyan</li> <li>• Wednesday 23 November - Evatt</li> </ul>	Information	Information
7	<b>Agenda item 4</b> Insurance forms have been given out to all attendees at the meeting and branches not represented at this forum will have forms posted to the Chief Instructors. M. Cowey raised an issue about the school hall in which his branch trains. <i>Category A</i> cover for \$20M indemnity is required by the ACT Dept of Education. M. Cowey advised the school that the academy has insurance cover for \$10M and as it is covered until Sept 2005 this will remain in force until next year. P. Wilson will investigate the Department of Education requirement and discuss this matter with the academy insurer.	P. Wilson	31 Dec 2004
8	<b>Agenda item 5</b> The ACT Yellow Pages advertisement has been reduced in size. Colour has been added to branch names and numbers. P. Wilson to check if the Yellow Pages web advertisement option will have national coverage. If only local coverage it was agreed that the web option should not be included. Phone numbers that have been advised as changed, at the meeting, will be updated in the Yellow Pages advertisement. P Wilson to supply other state branches with a copy of the ACT/NSW Yellow Pages advertisement to use as a guide in their local Yellow Pages if they wish. The central fund will pay a pro-rata dollar amount to each state branch to be used only for advertising in any media.	P. Wilson	ASAP
9	<b>Agenda item 6</b> P. Wilson and A. Maconachie spoke about the introduction of various volunteer positions in the academy. The following positions were created and filled: <ul style="list-style-type: none"> <li>• Minutes Recorder J. Streeter</li> <li>• Event Coordinator P. O'Malley</li> <li>• Registrar M. Cowley</li> </ul>	Information	Information

	A Duty Statement was provided to each volunteer and the position allocation will be reviewed every two years.		
10	<b>Agenda item 7</b> P. Wilson asked for numbers for the black belt grading and presentation dinner. A. Maconachie requested that all names and money for the dinner be sent to him ASAP.	All branches	21 Nov 04
11	<b>Agenda item 8</b> P. Wilson advised that some branch membership and insurance fees have not been paid. Batemans Bay and Evatt money is outstanding and must be paid.	Batemans Bay Evatt branches	31 Dec 04

## THIS MEETING

### New Business

Item No.	Item and Action Agreed	By Whom	By When
12	Ben Innes, of the Batemans Bay branch, has arranged for a first aid course for his branch members. He has requested a copy of the updated academy syllabus and the 2005 Canberra & South Coast Region Black Belt Forum meeting dates.	See <b>Login</b> section of the web site for information 24/7	Information
13	P. O'Malley suggested that a judogi buy back and exchange system could be set up. It was decided that each branch could set up and be responsible for their own buy back system.	Information	Information
14	S. Teys raised where the 2006 Annual National Seminar will be held. Discussion and decision - Canberra will be the host city, the Queanbeyan branch (S. Teys) will arrange it and the Event Coordinator (P. O'Malley) will be the overseer.	S. Teys P. O'Malley	30 Sept 2006
15	P. Wilson raised the AMAHOF annual seminar. It will be held on 3-5 June 2005 in Surfers Paradise.	P. Wilson for details	Information
16	The Grading Officer (C. Owers) called for numbers for the next combined ACT senior grading to be held at Isabella Plains on 8 December 2004.	All branches	1 Dec 2004
17	A Shodan Oversight Committee (D. Rowley, E. Scharrer) will be set up prior to the commencement of the Shodan course in mid year 2005. The Grading Officer (C. Owers) position has been revised to include arranging black belt gradings and liaison with the Shodan Oversight Committee. The Grading Officer is to compile black belt nominee dates, information and requirements for presentation to the Shodan Oversight Committee.	D. Rowley E. Scharrer C. Owers	Prior June 2005
18	A Maconachie to develop a generic version of an introduction pamphlet for new starters. Electronic version will be created with a space for local branch, Chief Instructor and Sensei information.	A. Maconachie	ASAP
19	P. O'Malley and C. Essery raised the issue of suitable attire for training. Discussion and decision – senior and junior students grading to 4 <sup>th</sup> Kyu (orange belt) and above must wear correct uniform to be able to grade.	Decision	Information
20	P. Wilson raised the self-defence guidelines that J. Streeter is producing. P. Morton suggested that the modified breakfalls taught to rugby football players should be included. D. Ramsden to revise and document the disabled persons course he held earlier this year.	J. Streeter P. Morton D. Ramsden	ASAP
21	D. Rowley advised that the monthly Tuesday night black belt training would include brown belts. Training will commence in February 2005.	Dan belts Purple belts Brown belts	Monthly to end 2005
22	A. Maconachie advised that Yahoo would be used to forward emails by groups.	Information	Information

Meeting closed at 21:50