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PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

www.petermortonjujitsu.org.au

モートン流自修館柔術

South-East Region Black Belt Forum Minutes - Friday 10 November 2006

Attendees

Michael Cowey	Alan Maconachie	Rod Patrick	Edward Scharrer	Peter Wilson
Graham Darby	Cameron Owers	David Rowley	Julie Streeter	Danielle Woods
Gary Keys				

Apologies

Peter Morton	Danny Ramsden	Ian Scamp	Naomi Scamp	Scott Teys
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Meeting held at the Sports Club, Kaleen ACT Meeting opened at 19:55

- Meeting opened and chaired by E Scharrer

Item no.	Item and action agreed	By whom	By when
1	Syllabus on DVD Discussion of a DVD of the self-defence syllabus. Decision: <ul style="list-style-type: none"> Michael Cowey behind the camera. E Scharrer and D Rowley demonstrating techniques. S Teys invited to all filming days. All to arrange a time to suit. 	E Scharrer D Rowley M Cowey S Teys	TBA
2	South-East Region Secretary P Wilson resigned as National Secretary and South-East Region Secretary on 1 October 2006 (minutes available on web site). Julie Streeter nominated to fill the South-East Region Secretary position: <ul style="list-style-type: none"> Nomination by Peter Wilson. Seconded by David Rowley. All present in favour. 	Information	Indefinite
3	Board of Directors D Rowley informed that any items brought to any meeting but relevant to the Academy on a national level, must be presented through the Chair, S Teys, of the Board of Directors for dissemination to all board members. These items maybe discussed at local meetings but they are not to be decided at any other meeting. Documents to be produced by the Board of Directors: <ul style="list-style-type: none"> Strategic Plan. Marketing Plan. 	Information	Ongoing
4	Calendar 2007 <i>Junior Seminars</i> <ul style="list-style-type: none"> Saturday 10 March Kaleen ACT Saturday 27 October Batemans Bay NSW <i>Annual National Seminar</i> <ul style="list-style-type: none"> Saturday 29 Sept – 1 Oct Canberra (tentative) <i>Black Belt Forum - Sports Club, Kaleen ACT 7:30pm</i> <ul style="list-style-type: none"> Friday 9 February 2007 Friday 29 June 2007 Friday 9 November 2007 	Information	No action

	<p><i>Combined Senior Grading</i></p> <ul style="list-style-type: none"> Tuesday 3 April Radcliffe 7:30pm Wednesday 26 June Evatt TBA Thursday 20 September Kaleen 7:30pm Monday 10 December Queanbeyan TBA <p><i>National formal dinner</i></p> <ul style="list-style-type: none"> Saturday 1 December TBA 7:00pm 		
5	<p>Shodan grading and national formal dinner Discussion and decision: <i>Shodan grading</i></p> <ul style="list-style-type: none"> The Oversight Committee (D Rowley, E Scharrer, P Wilson, S Teys and M Cowey) will meet and confirm that all Shodan trainees have completed coaching, first aid training and attendance records. D Rowley will arrange a time for the Oversight Committee to meet by 13 November 2006. Grading will start at 9am. First aid officer – Scott Kelly. M Cowey to confirm. Availability of first aid kit – E Scharrer Referees – C Owers and S Teys. Any existing injuries must be reported before the commencement of the grading to D Rowley. Ambulance cover to be discussed by D Rowley with trainees. <p><i>National formal dinner</i></p> <ul style="list-style-type: none"> P Wilson will arrange a cake for the dinner <p><i>Shodan class 2007–2008</i></p> <ul style="list-style-type: none"> All chief instructors are to prepare paperwork for the 2007–2008 Shodan class. <i>Shodan Course Formal Application</i> forms are available from the Academy web site. A Maconachie will email a reminder to chief instructors and paperwork will be available at the formal dinner 	<p>Oversight Committee</p> <p>D Rowley</p> <p>M Cowey E Scharrer</p> <p>D Rowley</p> <p>D Rowley</p> <p>P Wilson</p> <p>Chief instructors</p> <p>A Maconachie</p>	<p>ASAP</p> <p>13 November 2006</p> <p>ASAP ASAP</p> <p>25 November 2006 ASAP</p> <p>25 November 2006</p> <p>End of 2006</p> <p>25 November 2006</p>
6	<p>Canberra Yellow Pages advertising Discussion and decision:</p> <ul style="list-style-type: none"> Reduce the size of the ad Include Academy name and phone numbers: Mobile number – P Wilson. Land line – D Rowley. Include web site address. <p>Batemans Bay asked about the availability of funds for advertising. They were advised that national funds are available to branches to cover reasonable advertising costs.</p>	P Wilson	Before Yellow Pages closes
7	<p>Junior Seminar – Batemans Bay Concerning the recent seminar, D Rowley congratulated Batemans Bay branch on a good effort and a well-organised day. He commented that there was a lot of positive feedback from parents of attending students.</p>	Information	No action
8	<p>Branch Mats D Rowley suggested to chief instructors that their mats should be covered under contents insurance.</p>	Chief instructors	Follow up
9	<p>Photos D Rowley reminded all branches that it would be worthwhile to digitise photos and VHS recordings for posterity.</p>	All members	Ongoing

10	<p>New Member Drive Discussion and suggested possibilities for attracting new members:</p> <ul style="list-style-type: none"> • Newspaper articles. • Canberra Chronicle. • Mailbox flyers. <p>Chief instructors asked to provide more suggestions.</p>	Chief instructors	Ongoing
11	<p>Department of Fair Trading D Rowley informed that he was contacted by the Department of Fair Trading in relation to the Academy's annual return and that the Academy, as an incorporated body, has to, by law, register all assets and bank balances of the Academy and its branches. D Rowley to follow up this request and inform chief instructors by email. The issue of Academy assets is to be raised at the next Board of Directors meeting.</p>	D Rowley	25 November 2006
12	<p>Other Business R Patrick advised that a group of children from Tibooburra, north western NSW, are to visit Batemans Bay and that the Batemans Bay branch has been asked by the Carroll College to put on a presentation/demonstration for the children. P Wilson handed out an update on the Academy's <i>Sports Injury and Liability Insurance</i> policy. J Kueter is back and training at Radcliffe. D Rowley advised emails should not be used to air grievances when communicating with friends as a copy may end up being sent to an unintended person. A Maconachie advised that annual newsletter articles are due in.</p>	<p>Information</p> <p>Chief instructors</p>	<p>No action</p> <p>Week before Christmas</p>

Meeting closed at 21:15