



PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

モートン流自修館柔術

South-East Region Black Belt Forum Minutes – Friday 22 February 2008

Attendees

Graham Darby	Alan Maconachie	Edward Scharrer	Gerard Vavasour	Danielle Woods
John Elliott	David Rowley	Julie Streeter	Peter Wilson	

Apologies

David Burgemeister	Ben Innes	Rod Patrick	Ian Scamp	Phil Townsend
Adam Duke	Peter Morton	Danny Ramsden	Naomi Scamp	David Tuckfield
Wayne Duke	Peggy O'Malley			

Meeting held at Kaleen Sports Club, Kaleen ACT Meeting opened at 19:40

- Meeting Chair – D Rowley.
- Minutes of the South-East Region Black Belt Forum of 9.11.07 nominated as true and correct - G Darby.
- Minutes seconded as true and correct - A Maconachie.

PREVIOUS MEETING 9 November 2007 - ACTION ITEMS

Item no.	Item and action agreed	By whom	By when
1	<p>Insurance update Item 1 E Scharrer will provide P Wilson with Damon Taylor's contact details. P Wilson will contact Damon and talk to him about his contacts in the insurance industry.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • Action not completed and held over to next meeting on 27 Jun 08 	E Scharrer P Wilson	27 June 2008
2	<p>First aid qualifications update Item 4 J Streeter to arrange the next course to be held early in 2008.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • J Streeter advised that only three people had shown interest in attending a first aid update course and she suggested that it might be better for those people to arrange their own update. • At this meeting an additional two people nominated interest in the update course. • J Streeter was requested to pursue first aid update course arrangements. 	J Streeter	ASAP
3	<p>New branch – Castlecove Item 12 D Rowley and/or E Scharrer will visit the new branch and update the chief instructor on techniques.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • D Rowley reported that all paperwork has been received and that the branch is active. • A visit to the branch is planned for sometime during 2008. 	D Rowley E Scharrer	2008

4	<p>Shodan Trainees – training attendance Item 9</p> <p>Confirmation required from D Burgemeister in regard to the compulsory attendance of Shodan Trainees to the 1st Tuesday of the month Dan belt training sessions at the Radcliffe dojo.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • J Streeter to send email to D Burgemeister requesting confirmation of compulsory attendance by Shodan Trainees at the 1st Tuesday of the month Dan belt training sessions at the Radcliffe dojo. • G Darby will attend the next Shodan Trainee training session to sight attendance records and first aid certificates and to hear any issues that Shodan Trainees may feel the need to raise. <p>Note: G Darby visited a Shodan Trainee training session on Monday 25 February 2008 and D Burgemeister confirmed that trainees are aware of compulsory attendance. – ACTION CLOSED.</p>	J Streeter	Action completed
5	<p>Web Contact Details Item 13</p> <p>A Maconachie to arrange for the landscape view of the contact list.</p> <p>A Maconachie to email all contact requesting an update of contact details. E Scharrer to follow-up unanswered emails or contacts without emails.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • A Maconachie advised details have been updated. – ACTION CLOSED. 	A Maconachie	Action completed
6	<p>Forward estimates budget Item 11</p> <p>The Academy Treasurer, A Maconachie, in consultation with the Board of Directors, will develop a forward estimates budget for 2008.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • Report is in progress. 	A Maconachie	27 June 2008
7	<p>Equipment purchase Item 14</p> <p>Forum members agreed to set a date for a San Ryu Do tournament at the next South-East Region Black Belt Forum.</p> <p>Discussion at this meeting:</p> <ul style="list-style-type: none"> • D Rowley advised that San Ryu Do equipment is available at Planet Max. • D Rowley, E Scharrer and A Maconachie to arrange purchase prior to 15 March 2008. • Junior tournament scheduled for Saturday, 26 July 2008. • E Scharrer to check availability of the St Edmunds branch hall. 	A Maconachie, E Scharrer and D Rowley	15 March 08

THIS MEETING - AGENDA ITEMS

Item no.	Item and action agreed	By whom	By when
8	<p>Monetary request</p> <p>The Principal, D Rowley, informed that a monetary request from the Academy Central Finance Account for an amount :</p> <ul style="list-style-type: none"> • Less than \$1000 is to be submitted to the Principal, D Rowley, and the Deputy Principal, E Scharrer, and a cc to the Academy Treasurer, A Maconachie. • Greater than \$1000 is to be submitted to the Board of Directors through the Chair, P Wilson. 	Information	No Action

9	<p>Donations - ACT and NSW legal status</p> <p>G Vavasour questioned the position of the Academy as a non-profit organisation and if it is able to issue tax-deductible receipts for donations to the Academy.</p> <p>Decision:</p> <ul style="list-style-type: none"> The Public Officer, D Rowley, will investigate the legal status of the Academy in the ACT and its current non-profit status as a New South Wales registered organisation. 	D Rowley	ASAP
10	<p>Workshop - application of Yoga techniques in martial arts</p> <p>E Scharrer gave an overview of a proposed one-day workshop on yoga techniques and how they relate to the Academy's style of martial art.</p> <p>This will:</p> <ul style="list-style-type: none"> Be open to all senior members. Cost an estimated \$60 per person. Include morning and afternoon tea. <p>E Scharrer will produce information for the Academy web site and inform members.</p>	E Scharrer	ASAP
11	<p>Level 1 Coaching Accreditation - clarification</p> <p>The Chief Instructor of the current Shodan Trainee class, D Burgemeister, requested clarification from the Principal and Deputy Principal as to whether the boxing Level 1 Coaching Accreditation course General Principles meets the Academy's current requirements as part of the Academy's coaching accreditation.</p> <p>Forum feel was that this course does meet the Academy's current requirements.</p> <p>Decision by the Academy Principal:</p> <p>That the boxing Level 1 Coaching Accreditation course General Principles:</p> <ul style="list-style-type: none"> Meets the Academy's current requirements as part of coaching accreditation. Is accepted at this time by the Academy as equal to any other approved Academy coaching course requirement at that level, for a Shodan Trainee. <p>D Woods questioned the current method of renewal of Level 1 Coaching Accreditation.</p> <p>J Streeter reported that <i>ACT Sports Medicine Australia</i> conducts regular coaching accreditation courses.</p> <p>D Rowley reported that a current Shodan Trainee has completed a Level 1 Coaching Accreditation course online.</p> <p>Action:</p> <ul style="list-style-type: none"> J Streeter to forward course email addresses to D Burgemeister, D Rowley and E Scharrer. J Streeter will research the <i>ACT Sports Medicine Australia</i> course and the online course <i>Beginning Coaching, General Principles</i>, offered by the <i>Australian Sports Commission</i>. 	J Streeter	ASAP

12	<p>Documentation - web site public domain</p> <p>J Streeter raised concerns over documentation that is being made available in the public domain area of the Academy web site.</p> <p>P Wilson proposed that the publication of the annual newsletter be in the first term of a new year thereby allowing more time for chief instructors to provide a branch report and submissions.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Content of the 2007 annual newsletter. • Relocating the 2007 newsletter to the members' login area of the web site. • P Wilson's request. <p>Decision:</p> <ul style="list-style-type: none"> • The 2007 annual newsletter will be relocated to the members' login area of the web site. • Annual newsletter branch report submissions will close on the last day of February. • Publication of the annual newsletter will be March. • A Maconachie will draft annual newsletter branch report criteria. 	A Maconachie	Ongoing 27 June 2008
13	<p>Communication of Shodan grading Information</p> <p>D Woods questioned the current method of communication of information to Shodan Trainees, especially about the rules of a Shodan grading.</p> <p>This raised the issues of the need to have an Academy-trained referee officiating at a Shodan grading and the development and holding of a grading referee training course.</p> <p>Decision:</p> <ul style="list-style-type: none"> • Clear and concise information must be provided to participants at a Shodan grading. • Participants to a Shodan grading must be aware of Shodan grading rules. • An Academy-trained referee will referee at a Shodan grading. • D Rowley will arrange a referee practice session/time with the current Shodan Trainee class and tentatively set 7:00pm, Tuesday 1 April at the Radcliffe dojo as the inaugural grading referee training class. 	D Rowley E Scharrer	1 April 2008
14	<p>Shodan Grading</p> <p>The Principal, D Rowley, reported that the Walkerville, South Australia, branch has a Shodan Trainee that has almost completed Shodan training and that as Principal he has given his permission for the trainee to individually grade in March 2009 in Canberra.</p> <p>The Principal added that there was a lack of communication on both sides, that this was an unusual situation that would not occur again and that the current practice of one central Shodan grading per year in Canberra will remain in force.</p>	Information	No Action

15	<p>Board of Directors meeting</p> <p>J Streeter voiced her concern that the lack of formal board meetings was impacting on the agenda of black belt forums. The Board of Directors Chair, P Wilson, advised that he would schedule a future meeting of the board and provide an agenda. Meeting tentatively scheduled for Saturday 26 July 2008.</p>	P Wilson	26 July 2008
16	<p>Next meeting - agenda items</p> <ul style="list-style-type: none"> • Annual National Seminar 2008, Gold Creek, Canberra, 5,6,7 September • Annual National Seminar - fund raising • Purple Belt – nominations • Junior Black Belt – discussion • AMOHOF 2008, Gold Coast, 3,4,5 October 2008 	Information	No Action

Meeting closed at 21:50