



PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

モートン流自修館柔術

South-East Region Black Belt Forum Minutes - Friday 27 June 2008

Meeting held at the Kaleen Sports Club, Kaleen ACT

Meeting started at 19:40

Attendees

David Burgemeister	David Rowley	Edward Scharrer
Alan Maconachie	Julie Streeter	Peter Wilson

Apologies

Ben Innes	Ian Scamp	Scott Teys	Phil Townsend
Peggy O'Malley	Naomi Scamp	Jennifer Thomas	Gerard Vavasour

Quorum determined.

Meeting declared open by Chair – D Rowley.

Minutes of the South-East Region Black Belt Forum of 22 February 2008:

- read
- nominated as true and correct - A Maconachie
- seconded as true and correct - P Wilson.

Agenda reviewed.

Carry over items

9 November 2007 meeting

Item no.	Item and action agreed	By whom	By when
1	<p>Insurance update (Item 1) E Scharrer will provide P Wilson with Damon Taylor's contact details. P Wilson will contact Damon and talk to him about his contacts in the Insurance industry.</p> <p>Discussion at this meeting: E Scharrer tabled a questionnaire, provided by Damon Taylor, to obtain a quote on insurance cover. E Scharrer to complete and forward on questionnaire. Item has been actioned and is now closed.</p>	For Information	No Action
2	<p>First aid qualifications updated (Item 4) J Streeter was requested to pursue first aid update course arrangements.</p> <p>Discussion at this meeting: Report - J Streeter: that an email was sent to all interested parties on 2 May 2008 and that the email listed all the possible First Aid Courses and web links to course calendars and costs. D Rowley stated that a Dan Belt is responsible for ensuring that their first aid certificate is kept up to date. Item has been actioned and is now closed.</p>	For Information	No Action

3	<p>Forward estimates budget (Item 11) The Academy Treasurer, A Maconachie, in consultation with the Board of Directors, will develop a forward estimates budget for 2008. Report in Progress.</p> <p>Discussion at this meeting: A Maconachie advised that the report is in the final process and it will be presented at the Annual General Meeting scheduled for 5 September 2008. Item now closed.</p>	For Information	No Action
4	<p>Equipment purchase (Item 14) D Rowley, E Scharrer and A Maconachie to arrange purchase prior to 15 March 2008. Junior tournament scheduled for Saturday, 26 Jul 08. E Scharrer to check availability of St Edmunds hall.</p> <p>Discussion at this meeting: Report - D Rowley:</p> <ul style="list-style-type: none"> San Ryu Do equipment has been ordered and paid for. The Academy is awaiting delivery. <p>E Scharrer confirmed that the St Edmunds hall has been booked for Saturday 26 Jul 2008. Suggestion - P Wilson: as it is scheduled for one week after the school holidays, the date for the tournament may have an impact on attendance. Junior tournament re-scheduled for Saturday 16 Aug 2008. E Scharrer to check availability of the St Edmunds hall. E Scharrer tabled a draft tournament entry form. J Streeter will finalise the tabled tournament entry form and prepare an information sheet for the tournament. Discussion occurred around possible games, if needed, as space fillers at the tournament. D Rowley suggested the Randori game and raised the idea that marker cones would be useful to mark out the game area. J Streeter agreed to investigate the availability and cost of purchasing soft plastic marker cones.</p>	E Scharrer J Streeter	ASAP ASAP

22 February 2008 meeting

Item no.	Item and action agreed	By whom	By when
5	<p>Donations - ACT and NSW legal status (Item 9) The Public Officer, D Rowley, will investigate the legal status of the Academy in the ACT and its current non-profit status as a NSW-registered organisation.</p> <p>Discussion at this meeting: Report - D Rowley confirmed that:</p> <ul style="list-style-type: none"> the Academy does not have to become incorporated in other states and territories to operate lawfully as incorporation is nationwide registration of the Academy as an incorporated body in NSW allows the Academy to apply for NSW state government grants only and not elsewhere in other states or territories the Academy is a non-profit organisation. <p>D Rowley to confirm if donations to the Academy are tax deductible to donators.</p>	D Rowley	ASAP

6	<p>Workshop - application of Yoga techniques in martial arts (Item 10) E Scharrer will produce information for the Academy web site and inform members.</p> <p>Discussion at this meeting: E Scharrer advised that progress on this workshop has been slow and it will be postponed until 2009.</p> <p>This action item is now closed.</p>	For Information	No Action
7	<p>Level 1 Coaching Accreditation – clarification (Item 11) J Streeter to forward course email addresses to D Burgemeister, D Rowley and E Scharrer. J Streeter will research the ACT Sports Medicine Australia course and the online course <i>Beginning Coaching, General Principles</i>, offered by the Australian Sports Commission.</p> <p>Discussion at this meeting: J Streeter advised that:</p> <ul style="list-style-type: none"> • an inquiry by email was sent to the Australian Sports Commission on 14 Mar 2008 • the web-based general principles course for Level 1 Coaching Accreditation is a good start • to complete this course to full level 1 coaching accreditation, a participant needs to be sponsored by an accredited organisation • there is no generic martial arts accredited organisation • the paperwork involved to have the Academy accredited is a long and time-consuming task • a link to relevant web sites will be forward to all attending members. <p>To become accredited at this stage was considered not a necessity for the Academy. This action Item is now closed.</p>	For Information	No Action
8	<p>Documentation – web site public domain (Item 12) The 2007 annual newsletter will be relocated to the members' login area of the web site. Annual newsletter branch report submissions will close on the last day of February. Publication of the annual newsletter will be in March. A Maconachie will draft Annual Newsletter branch report criteria.</p> <p>Discussion at this meeting: A Maconachie confirmed that the 2007 annual newsletter has been relocated. J Streeter agreed to produce a draft criteria guideline for branch reports submitted for the annual newsletter. Draft for review by A Maconachie. Discussion around newsletter privacy issues. Members agreed that the Academy membership application form should include a section about the use of photos of minors by the Academy. E Scharrer agreed to draft a section for the membership application form. Criterion outstanding – J Streeter to draft criteria guideline.</p>	J Streeter E Scharrer A Maconachie	ASAP End of 2008
9	<p>Communication of Shodan grading information (Item 13) D Rowley will arrange a referee practice session/time with the current Shodan Trainee class and tentatively set 7:00pm Tuesday 1 Apr 2008 at the Radcliffe dojo as the inaugural grading referee training class.</p> <p>Discussion at this meeting: Item has been actioned and is now closed.</p>	For Information	No Action

Agenda items

This meeting

Item no.	Item and action agreed	By whom	By when
10	<p>Annual National Seminar 2008 Reminder that:</p> <ul style="list-style-type: none"> • registration forms must be in as soon as possible • 1st installment of \$100 due COB Friday 11 July 2008 • 2nd installment of \$90 due COB Friday 8 August 2008 	For Information	No Action
11	<p>Annual National Seminar – fund raising The person who raised this agenda item did not attend. Item not discussed.</p>	For Information	No Action
12	<p>Purple belt – nominations The person who raised this agenda item did not attend. Item not discussed.</p>	For Information	No Action
13	<p>Junior Black Belt – discussion The person who raised this agenda item did not attend. Item not discussed.</p>	For Information	No Action
14	<p>AMAHOF 2008 Reminder that registration forms must be in as soon as possible and that travel arrangements should be in place.</p>	For Information	No Action
15	<p>Newsletter deadline Annual newsletter branch report submissions will close on the last day of February. Publication of the annual newsletter will be in March.</p>	For Information	No Action
16	<p>Shodan grading date Proposed date: Saturday 6 December 2008. P Wilson requested, for personal reasons, a change to the Shodan grading date. D Rowley will discuss the proposed date with Chief Instructors. D Burgemeister will:</p> <ul style="list-style-type: none"> • discuss the proposed date with Shodan Trainees • advise D Rowley and E Scharrer of the outcome. 	D Burgemeister D Rowley	1 July 08 ASAP
17	<p>Shodan Trainee attendance J Streeter requested an update on the attendance of Shodan Trainees and highlighted some confusion over the mandatory and recommended/encouraged training sessions. Members agreed that the Shodan Oversight Committee (D Rowley, E Scharrer, G Darby and S MacNab) should check records of attendance every 3 months at a minimum. E Scharrer will review the Shodan Trainee rules. A Maconachie will publish any changes to the rules in the Members section of the web site when available.</p>	E Scharrer A Maconachie	2009
18	<p>Charnwood branch E Scharrer tabled a letter of resignation from Danielle Woods. Danielle resigned membership of the Academy and from her position as Chief Instructor of the Charnwood Branch. E Scharrer tabled a draft Academy response letter to Danielle wishing her all the best and stated that she would be welcomed back to the Academy at any time. Attending members acknowledged Julie Streeter as replacement Chief Instructor of the Charnwood branch.</p>	For Information	No Action

19	<p>Update details A Maconachie advised that any update of information for the web site should be sent to info@petermortonjujitsu.org.au. D Rowley reminded chief instructors that members must complete a new membership application form at the beginning of each year.</p>	For Information	No Action
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Next meeting

7 November 2008 meeting

20	<p>Agenda Carry over items. No new items put forward.</p>	For Information	No Action
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Meeting declared closed at 21:30