



PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

モートン流自修館柔術

South-East Region Black Belt Forum Friday, 7 November 2008

Attendees

Alan Maconachie David Rowley Julie Streeter Phil Townsend Peter Wilson

Apologies

John Elliott Ed Scharrer Gerard Vavasour

Meeting held at Kaleen Sports Club, Kaleen ACT Meeting opened at 19:35

Quorum determined.

Meeting declared open by Chair – P Wilson.

Minutes of the South-East Region Black Belt Forum of 27 June 2008:

- nominated as true and correct – A Maconachie
- seconded as true and correct – D Rowley

Previous meetings

9 November 2007

1	<p>San Ryu Do equipment purchase (Item 14) Junior tournament scheduled for Saturday, 16 August 2008. E Scharrer confirmed availability of hall at St Edmunds. J Streeter prepared an information sheet and finalised an entry form. J Streeter investigated the purchase location of soft plastic cones. D Rowley purchased cones.</p>	E Scharrer J Streeter	Closed
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22 February 2008

Item no.	Item and action agreed	By whom	By when
2	<p>Donations – ACT and NSW legal status (Item 9) D Rowley to confirm if donations to the Academy are tax-deductible for the donator. Discussion at this meeting: Report – D Rowley: this action is outstanding. It will be actioned before the next meeting.</p>	D Rowley	February 2009
3	<p>Documentation – web site public domain (Item 12) J Streeter agreed to produce a draft Annual Newsletter branch report criteria for review by A Maconachie. Discussion at this meeting: Report – J Streeter: this action is outstanding.</p>	J Streeter E Scharrer	ASAP End of 2008

27 June 2008

4	Shodan grading date (Item 16) Shodan grading date changed to Saturday 6 December 2008	D Burgemeister D Rowley	Closed
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This meeting

07 November 2008

Item no.	Item and action agreed	By whom	By when
5	<p>Insurance</p> <p><i>Discussion</i> – Injury that occurred during a Shodan trainee class.</p> <p><i>Action:</i></p> <ol style="list-style-type: none"> Shodan trainee course documentation will be amended to include: <ul style="list-style-type: none"> Requirement for private health cover Shodan training is undertaken at the trainee's own risk Investigate optional insurance cover: <ul style="list-style-type: none"> Relevant paperwork to be submitted to Damon Taylor 	E Scharrer	27 February 2009
6	<p>Grant</p> <p><i>Suggestion</i> – P Townsend: The Academy should investigate the availability of a Government grant to help fund the Annual National Seminar.</p> <p>Suggestion carried.</p>	P Townsend P Wilson	27 February 2009
7	<p>First aid course</p> <p><i>Suggestion</i> – P Townsend: That a sports first aid course may be useful for Dan Belts rather than a basic first aid course.</p> <p><i>Report</i> – J Streeter: Currently investigating a sports first aid course conducted by <i>Sports Medicine Australia</i>.</p> <p>The sports first aid course covers topics such as:</p> <ol style="list-style-type: none"> Prevention of injury Assessment and immediate management of sporting injuries Crisis management <p><i>Action</i> – J Streeter: Full report next meeting.</p>	J Streeter	27 February 2009
8	<p>Cause of injury</p> <p><i>Suggestion</i> – P Townsend: Collecting information on injuries sustained during Shodan trainee class sessions may give the Academy a better understanding of the pattern of cause of injury. This information may aid in the design of an improved Shodan Trainee Course training format.</p> <p><i>Action</i> – E Scharrer: To develop a cause of injury form for the recording of injury information.</p>	E Scharrer	30 June 2009

9	<p>Adult membership <i>Suggestion</i> – P Townsend: There may be alternatives to the current methods used to increase adult membership, such as:</p> <ol style="list-style-type: none"> 1. Demonstration team 2. Web site video 3. A4 information sheet (tear-off sections) 4. Popular mediums <p><i>Action:</i></p> <ol style="list-style-type: none"> 1. Branches – To determine the best advertising medium, record the source of information that a new member used to contact the Academy (web; yellow pages; word of mouth). 2. A Maconachie – Produce an A4 generic information sheet: <ul style="list-style-type: none"> • Containing tear-off sections at the bottom for specific branch information • For placement on the Academy web site 	All branches A Maconachie	Ongoing 27 February 2009
10	<p>New branch <i>Enquiry</i> – D Rowley: The opening of a Sutton branch. <i>Answer</i> – P Wilson: A Chief Instructor has not, at this stage, been recruited.</p>	Information	No Action
11	<p>Additional agenda item Demonstration at the Belconnen Festival (P Townsend). General discussion. No action.</p>	Information	No Action
12	<p>Academy Calendar 2009 Junior Seminar 21 March Saturday Kaleen ACT TBA October Sunday Batemans Bay NSW Annual National Seminar 14–16 August Friday – Sunday Canberra ACT Annual General Meeting 14 August Friday Canberra ACT Board of Directors Meeting 14 August Friday Canberra ACT South-East Region Black Belt Forum <i>Sports Club, Kaleen – all meetings 7:30pm.</i> 27 February Friday 26 June Friday 13 November Friday Senior Kyu grading <i>All gradings start at 7:30pm.</i> 30 March Monday Queanbeyan NSW 30 June Tuesday Radcliffe NSW 17 September Thursday Kaleen ACT 02 December Wednesday Isabella Plains ACT Shodan grading 28 November Saturday Radcliffe</p>	Information	No Action

Next meeting

27 February 2009

13	Agenda Carry over items. Yellow Pages advertising.	Information	No action
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Meeting declared closed at 21:05