



PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

モートン流自修館柔術

South-East Region Black Belt Forum 2009 Meeting 1, Friday 27 February

ACTIONS OUTSTANDING

1. DONATIONS – ACT and NSW legal status
2. DOCUMENTATION – web site public domain
3. INSURANCE
4. GOVERNMENT GRANT
5. FIRST AID COURSE
6. CAUSE OF INJURY
7. ADULT MEMBERSHIP

AGENDA – THIS MEETING

8. GRADING CERTIFICATES
9. GROWTH STRATEGIES
10. INSTRUCTOR SUPPORT
11. SHODAN COURSE NOMINATIONS
12. SHODAN OVERSIGHT COMMITTEE
13. SHODAN DEFENCE AGAINST A BOXER

ATTENDEES

Kris Arnold (Guest)	Alan Maconachie	Edward Scharrer	Peter Wilson
Adam Duke	Dante Mavec	Julie Streeter	Andrew Wright
Sam Godwin	David Rowley	Tom Wells	

APOLOGIES

David Dalla Costa	Amanda Noble	Naomi Scamp	Jennifer Thomas
Graham Darby	Sean Noble	Damon Taylor	Mark Tobin
Colin Essery	Ian Scamp	Scott Teys	Phil Townsend

MEETING: OPENED AT 19:50, QUORUM DETERMINED, CLOSED AT 22:00

Meeting declared open by Chair – P Wilson.

Minutes of the South-East Region Black Belt Forum of 7 November 2008:

- nominated as true and correct – A Maconachie
- seconded as true and correct – E Scharrer

ACTIONS OUTSTANDING

Meeting 1

22 February 2008

Item	Item and action agreed	By whom	By when
1	DONATIONS – ACT and NSW legal status		
Nov 08 Item 2	D Rowley to confirm if donations to the Academy are tax-deductible for the donator. Report – D Rowley	D Rowley	Closed
Feb 08 Item 9	The Academy is not designated as a charitable organisation; therefore donations are not tax deductible.		

<p>2 Nov 08 Item 3 Feb 08 Item 12</p>	<p>DOCUMENTATION – web site public domain J Streeter agreed to draft report criteria for the annual newsletter for review by A Maconachie. Report – J Streeter Action was not progressed.</p>	<p>J Streeter</p>	<p>Closed</p>
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Meeting 3

7 November 2008

Item	Item and action agreed	By whom	By when
<p>3 Nov 08 Item 5</p>	<p>INSURANCE Action – E Scharrer Shodan course documentation will be amended to include a: <ul style="list-style-type: none"> • recommendation for private health cover for a trainee • statement that a Shodan course is undertaken at a trainee's own risk Investigate optional Academy insurance cover: <ul style="list-style-type: none"> • paperwork to be submitted to the Board of Directors by D Taylor Report – E Scharrer Document amendment – in progress Insurance – current action by D Taylor</p>	<p>E Scharrer D Taylor</p>	<p>In progress</p>
<p>4 Nov 08 Item 6</p>	<p>GOVERNMENT GRANT The Academy is to investigate the availability of a Government grant to help fund the Annual National Seminar. Report – P Wilson The grant submission date for 2009 has been missed. Action Agenda item for next forum, meeting 2.</p>	<p>P Wilson P Townsend</p>	<p>Jun 09</p>
<p>5 Nov 08 Item 7</p>	<p>FIRST AID COURSE J Streeter agreed to investigate a sports first aid course conducted by <i>Sports Medicine Australia</i>. Report – J Streeter The course covers prevention of injury, assessment and immediate management of sporting injuries and crisis management. Discussion this meeting Suitability of the <i>Sports Medicine Australia</i> first aid course. First aid course details and first aid qualification expiry details. Action – Forum As a large number of members are due for first aid qualification update next year, this course is to be re- examined at meeting 1 early in 2010. Action – A Maconachie Include first aid qualifications on the Black Belt contact list and email Dan Belts with a request for first aid qualification details (course name, level, affiliation, expiry date). Suggestion – J Streeter As Academy records are not currently centralised, the position of Registrar should be filled.</p>	<p>Black Belt Forum A Maconachie</p>	<p>February 2010 Jun 09</p>

<p>6 Nov 08 Item 8</p>	<p>CAUSE OF INJURY Collection of information on injuries sustained during Shodan trainee class sessions may give the Academy a better understanding of the pattern of causes of injury. This information may aid in the design of an improved training format for the Shodan course. Action – E Scharrer Develop a cause of injury form for the recording of cause of injury information. (Modify Injury Record form?)</p>	<p>E Scharrer</p>	<p>Jun 09</p>
<p>7 Nov 08 Item 9</p>	<p>ADULT MEMBERSHIP Academy to develop alternatives to the current methods used to increase adult membership, such as a demonstration video, web site video, A4 information sheet (tear off section), and popular mediums. Action – branches Branches to record source of information that a new member used to contact the Academy. Action – A Maconachie Develop an A4 generic information sheet for placement on the Academy web site.</p>	<p>All Branches A Maconachie</p>	<p>Ongoing Jun 09</p>

AGENDA - THIS MEETING

Meeting 1

27 February 2009

Item	Item and action agreed	By whom	By when
<p>8</p>	<p>GRADING CERTIFICATES Discussion on the development of grading certificates. Motion tabled – E Scharrer <i>That the forum agrees to the purchase of any necessary software and hardware that the Mortons may require to produce certificates.</i> <ul style="list-style-type: none"> • <i>nominated – E Scharrer</i> • <i>seconded – P Wilson</i> <i>Motion carried.</i> Action – E Scharrer Discuss with P Morton and L Morton on their position as to the production of certificates.</p>	<p>E Scharrer</p>	<p>ASAP</p>
<p>9</p>	<p>GROWTH STRATEGIES E Scharrer raised the issue of incentives for Dan belts to: <ul style="list-style-type: none"> • stay with the Academy • open branches Suggestion – E Scharrer The development of either an: <ul style="list-style-type: none"> • accredited Brown Belt training course, which would enable a Brown Belt to be in charge of a branch • optional Shodan course that would be longer than the current eighteen month training period but with an overall equivalent training period. This option would enable a Brown Belt unable to commit to the standard course to obtain a Black Belt qualification over a longer period of time. </p>	<p>Forum meeting 2</p>	<p>Jun 09</p>

	<p>Response – Forum Strong concerns were raised about:</p> <ul style="list-style-type: none"> • devaluing the position of a Dan Belt • increasing the current format time period, as nominees might opt for the longer time period • allowing a Brown Belt to be in charge of a branch <p>Notice – E Scharrer</p> <ul style="list-style-type: none"> • this suggestion is for further thought and inclusion as an agenda item for the next forum • the next agenda item (10) of this forum is related 		
10	<p>INSTRUCTOR SUPPORT E Scharrer queried forum members as to what motivates a Dan member to remain with the Academy after successfully grading to Shodan.</p> <p>Suggestion – E Scharrer</p> <ul style="list-style-type: none"> • conduct a survey as to motivation • pay Dan instructors a small expenses fee This was discussed and dismissed as a non-viable option • further training as a requirement for Dan Belt promotion <p>Decision A plausible idea: further training and assessment for a Dan Belt as a requirement for promotion</p> <p>Action – A Duke, E Scharrer Develop a survey questionnaire</p> <p>Action – A Maconachie Forward survey to all Dan Belts registered with the Academy and to any Dan Belt that has not continued with the Academy</p> <p>Action – D Rowley, E Scharrer Develop a framework for an instructor support and growth strategy, which will include for consideration, suggestions for promotion such as participation at branch training sessions, further training, first aid renewal and suggestions from Dan Belts</p> <p>Motion tabled – P Wilson <i>That support could be offered for Instructors, by the Academy purchasing Rank Belts for newly promoted Dan Belts.</i></p> <ul style="list-style-type: none"> • nominated – P Wilson • seconded – D Rowley <p><i>Motion carried.</i> (The Board of Directors must approve any change to the process of Dan promotion.)</p>	<p>A Duke E Scharrer A Maconachie</p> <p>D Rowley E Scharrer All Dan Belts</p>	<p>Jun 09</p> <p>Nov 09</p>
11	<p>SHODAN COURSE NOMINATIONS</p> <p>Notification – D Rowley Nominations are now being called for the next Shodan course.</p> <p>Action – D Rowley Invite D Burgemeister to conduct the next Shodan course.</p> <p>Action – Chief Instructor The name of a nominated candidate for participation in the next Shodan course is to be submitted to the Principal by 31 March.</p> <p>Action – A Maconachie Email a reminder to all CIs.</p>	<p>D Rowley CIs A Maconachie E Scharrer</p>	<p>ASAP 31 Mar 09 ASAP Jun 09</p>

	<p>Suggestion - P Wilson That proof of age (birth certificate, passport or drivers license) must be submitted with a Shodan course application.</p> <p>Action – E Scharrer Amend the Shodan course application to include proof of age.</p>		
12	<p>SHODAN OVERSIGHT COMMITTEE (SOC) SOC members for 2009-2010 are:</p> <ul style="list-style-type: none"> • D Rowley • E Scharrer • P Wilson • J Streeter <p>Location of trainee documentation from the previous Shodan course is unknown.</p> <p>Action – D Rowley G Darby (current SOC chairman) to be contacted for information as to the location of the Shodan trainee documentation.</p>	D Rowley	Jun 09
13	<p>SHODAN DEFENCE AGAINST A BOXER Concern – D Rowley The number of trainees failing the boxing section in a Shodan grading.</p> <p>Action – D Rowley</p> <ul style="list-style-type: none"> • Items to be reviewed: <ol style="list-style-type: none"> 1. teaching and training technique In preparation for the re-grade, no changes were made to teaching and training technique. As the subsequent re-grade was successful in this section, this item was discussed and closed. 2. that a gradee and an attacker understands the rules 3. that an attacker understands their role • Questionnaire to be sent to: <ol style="list-style-type: none"> 1. the graded Shodan members of the last 3–4 Shodan classes 2. Dan Belts 	D Rowley	Jun 09