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# PETER MORTON ACADEMY OF JUDO JUJITSU KARATE

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## Black Belt Meeting -South Coast Region 31 August 2018

### Attendees

E Scharrer, D Rowley, J Ascoine, R Westerburg, G Darby, J Streeter, J Kueter, S Korrel

### Apologies

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### Held at Kaleen Sports Club

Declared Opened: 7.30pm

Declared Closed: 9:35pm

Chair: E Scharrer

### Agenda Items

Item#	Item and action Agreed	By Whom	By When
1	Minutes from the 2017 and start of 2018 were read for correctness and comments notes on the minutes were changes were to be made. Decision: J Streeter to update the minutes of previous meetings and send to J Howard for uploading onto the web.	J Streeter	ASAP
2	Minutes from the previous meeting were read and requested to be accepted as true and correct. D Rowley accepted the minutes and E Scharrer seconded.		
3	Decision: D Rowley to divide up the Black Belt Contact details and all attendees at this meeting will contact their portion to confirm details.	D Rowley Attendees	ASAP
4	J Streeter raised that the website minutes be cleaned up to enable members to find the new minutes easily. Motion 1: Move that the current three years of meeting minutes to be	J Ascoine	Dec 2018

	<p>available in the current format on the website and all other minutes are archived for reference.</p> <p>E Scharrer raised the motion and R Westerberg seconded.</p> <p>Motion passed unanimously.</p> <p>Web manager to co-ordinate the changes to the website</p>		
5	<p>Motion 2:</p> <p>Move that the Queanbeyan Branch of the PMAJJK Inc. is to open a new membership account at Westpac. The new signatories to this account will be Edward Claus Carl Scharrer, Darrel David Rowley and Harold Ryan.</p> <p>E Scharrer raised the motion and G Darby seconded.</p> <p>Motion passed unanimously.</p>	<p>E Scharrer D Rowley H Ryan</p>	
6	<p>Motion 3:</p> <p>Move that the signatories of this new account be giving the full authority to operate the account on behalf of the PMAJJK Inc Queanbeyan Branch for the purposes of dealing with all financial transactions and account management as follows;</p> <ul style="list-style-type: none"> <li>• depositing monies associated with</li> <li>• membership and training fees,</li> <li>• sale of club merchandise,</li> <li>• Other Fund-raising activities done under the authority of the signatories</li> <li>• Withdrawal of monies associated with <ul style="list-style-type: none"> <li>- paying venue hire,</li> <li>- paying memberships,</li> <li>- paying insurance,</li> <li>- paying for new uniforms and equipment,</li> <li>- paying for other goods and services as deemed necessary by the signatories.</li> </ul> </li> <li>• Managing the operation of this account with Service One Alliance Bank with respect to <ul style="list-style-type: none"> <li>- current signatories to authorise any addition to or removal of authorised persons so long as there is always two authorities on the account</li> <li>- current signatories may order a new cheque book</li> <li>- current signatories may order a transaction card</li> <li>- current signatories may use internet banking to check account transactions</li> <li>- current signatories may use internet banking to pay invoices for goods and services as mentioned above in withdrawal of monies.</li> </ul> </li> </ul> <p>E Scharrer raised the motion and G Darby seconded.</p> <p>Motion passed unanimously.</p>	<p>E Scharrer D Rowley H Ryan</p>	

6	E Scharrer advised that a draft of the National Senior Seminar was developed and will be provided to Kris Arnold, Lachlan Sibley, Eric Rand and Cormac Farrell for ratification for the Kodakan elements.	E Scharrer	
7	E Scharrer provided a summary of the 2018 AMAHOF event. He also advised that we needed to ensure that all the inductee's information is updated to ensure that they received all the published information. E Scharrer advised that the 2019 AMAHOF will be held in Canberra on 16-18 August 2019 and that nominations for PMAJJK inductees will need to be with the AMAHOF committee by end of Jan 2019. E Scharrer will that the nomination pack available to PMAJJK members for fund raising. 2019 AMAHOF committee was formed: E Scharrer, D Rowley, D Howard and S Korrel. First meeting to be scheduled ASAP	CI's E Scharrer E Scharrer AMAHOF Committee	ASAP
8	E Scharrer raised the requirement for an interim Secretary to be appointed until officially nominated at the 2018 AGM. D Rowley Nominated J Kueter and E Scharrer seconded. Passed unanimously.	All	
9	E Scharrer advised that the current treasurer has indicated that she wishes to pass on the role to another club member next year. J Streeter (current treasurer) advised that she would be happy to assist the incoming treasurer with the activities for 2019. E Scharrer requests that nominees will be accepted and officially nominated at the 2018 AGM.	All	
10	J Streeter raised the Australian Business Number (ABN) and certificate of incorporated concerns. E Scharrer advised that the certificate of incorporation was for NSW and PMAJJK may require an Australian Company Number (ACN) for the whole of Australia. Decision: D Rowley to investigate	D Rowley	Dec 2018
11	G Darby to provide a list of life-time members to the web manager. Web manager to publish the life-time members names on the members section of the website	G Darby J Ascoine	Dec 2018 Dec 2018
12	J Streeter tabled the financial balance sheet for the PMAJJK. The Profit and Loss statement and Financial documents will be tabled at the AGM for acceptance.	J Streeter	Oct 2018

13	<p>Motion 4:</p> <p>Move that the Kaleen Branch of the PMAJJK Inc. is to open a new membership account. The new membership account name is to be "PMAJJK Inc. Kaleen Branch". The new signatories to this account will be J Ascoine.</p> <p>J Ascoine raised the motion and E Scharrer seconded.</p> <p>Motion passed unanimously.</p>	J Ascoine	
14	<p>Motion 5:</p> <p>Move that the signatories of this new account be given the full authority to operate the account on behalf of the PMAJJK Inc Kaleen Branch for the purposes of dealing with all financial transactions and account management as follows;</p> <ul style="list-style-type: none"> <li>• depositing monies associated with</li> <li>• membership and training fees,</li> <li>• sale of club merchandise,</li> <li>• Other Fund raising activities done under the authority of the signatories</li> <li>• Withdrawal of monies associated with <ul style="list-style-type: none"> <li>- paying venue hire,</li> <li>- paying memberships,</li> <li>- paying insurance,</li> <li>- paying for new uniforms and equipment,</li> <li>- paying for other goods and services as deemed necessary by the signatories.</li> </ul> </li> <li>• Managing the operation of this account with Service One Alliance Bank with respect to <ul style="list-style-type: none"> <li>- current signatories to authorise any addition to or removal of authorised persons so long as there is always two authorities on the account</li> <li>- current signatories may order a new cheque book</li> <li>- current signatories may order a transaction card</li> <li>- current signatories may use internet banking to check account transactions</li> <li>- current signatories may use internet banking to pay invoices for goods and services as mentioned above in withdrawal of monies.</li> </ul> </li> </ul> <p>E Scharrer raised the motion and D Rowley seconded.</p> <p>Motion passed unanimously.</p>	J Ascoine	